The following shall be the Banner Policy for the Mall:

1. Approval to hang banner between the palm trees West of the stage on the UA Mall:
   A. Permission must be obtained through Mall Event Scheduling in the SUMC, Rm 348.
   B. Space between the palm trees is 23’.
   C. Banner must be in conjunction with an on-campus program.
   D. Facilities Management, 621-7332, can hang banners for a fee.
   E. Contact them at least 10 business days in advance of the hanging date.

2. Approval for hanging banners in the Student Union Memorial Center:
   A. Permission must be obtained through the Event Planning Office in SUMC, call 621-1989 or visit: www.union.arizona.edu/policies
   B. The Student Union charges a fee to hang and remove a banner.

3. Approval for hanging banners from Old Main: contact 621-7060
   A. Permission must be obtained through the Dean of Students Office, call 621-7060.
   B. Old Main Banner Request Forms can be found at http://dos.web.arizona.edu
   C. Facilities Management, 621-7332, can hang banners for a fee.
   D. Contact them at least 10 business days in advance of the hanging date.

4. Approval for hanging banners on light poles (Campbell to Park): contact 626-4414
   Banners must be in good taste, clean, neat, have correct grammar, and contain no commercial comment other than a small endorsement or acknowledgment. Groups displaying banners must be recognized campus organizations or departments. No banners may be attached to university buildings without permission from the building monitor. For the name of a building monitor contact Facilities Management, 621-1299.

Please type or print legibly.

Name of Organization __________________________________________________________

Contact Person(s) __________________________________ Phone __________________________ Email __________________________

Local Address __________________________________________________________ City __________________________ State ______ Zip __________

Purpose of Banner / In conjunction with event: ____________________________________________

Date(s) Requested for placement (starting and ending) __________________________________

Location(s) requested __________________________________ Size of banner (W x H) __________________________

Wording/Text of Banner (refer to policy) _________________________________________________

All banner placements must have a signature from Facilities Management.

Facilities Management, Special Events, 621-7332, 1200 N. Mountain Date __________________________

I agree to abide by the rules as set out in the University of Arizona Banner Policy. Failure to comply may result in termination of banner placement and may prevent future banner privileges. The University of Arizona is not responsible for damages as a result of hanging the banner.

Signature of Contact Person __________________________ Date __________ Contact Person Name __________________________

COMMENTS/CONDITIONS: ______________________________________________________________

Banner Request: [ ] Approved [ ] Disapproved By: __________________________ Date __________________________

Commercial and Mall Activity Coordinator __________________________ Date __________________________